

**RICHMOND COUNTY BOARD OF EDUCATION**  
**APPROVED FUNDRAISERS**

**Coupons/Booklets/Cards**

Coupon Books  
Meal Cards  
Cookbooks

**Events**

Carnivals  
Productions/Plays  
Student Competitions (student vs. student, student vs. staff – basketball, softball games, etc.)  
Talent Shows  
5K or 10K Run/Walk  
Sale of tickets to “Battle of the Bands”, etc.

**Food Items**

Beef Sticks  
Breeze Freeze  
Brownies  
Cakes  
Candy  
Candy Apples  
Cookies  
Donuts  
Fruit  
Hot Dogs/Hamburgers  
Italian Ice  
McFlurries  
Peanuts  
Pies  
Pizza (by slices and by kits)  
Popcorn  
Slushies  
Snacks (chips, candy, gum, tic tacs)  
Snow Cones  
Sodas/Powerade/Gatorade/Water  
Spaghetti Dinners  
Vegetables

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### **Miscellaneous**

Art Auction (pottery, ceramics, paintings)  
Magazines  
Skating Parties  
Yard Sales  
Santa Shop  
Chartered Bus Trips (Must show proof of Interstate Commerce Commission License and Insurance)  
Sale of Student's Art Work over Internet  
Postcard campaign for SchoolMall  
Book Fairs  
Box Tops For Education  
Teacher surveys for a donation to the School Spirit Night at restaurant  
Funds2Orgs Shoe Drive

### **Various Sales**

Avon  
Balloons  
Blankets  
Calendars/Planners  
Candles  
Candy Grams  
Fire Extinguishers  
First Aid Kits  
Flowers  
Jewelry  
Monogrammed Items (purses, baby items, clothing)  
Note Pads  
Programs (game schedules)  
Sales through Brochures (holiday items, etc.)  
Teddy Bears  
Tupperware  
Valentine's Greetings  
Valentine's within the School  
Wrapping Paper

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### **School Related Items Bumper Stickers**

Bumper Stickers

Class Rings (middle & high schools)

Mascot License Plates

Mugs

Prom Memorabilia (key rings, cups, lanterns, watches)

School Flags

School Hats (baseball caps)

School/Mascot Jewelry

School Spirit Paraphernalia (pom-poms, shakers, #1 foam hands, mega phones, key rings)

Sweatshirts

T-Shirts

Visors

### **Raffles (Adults Only)**

50/50 Raffles - Tickets are sold for a drawing where the school/booster club gets 50% of the proceeds and the ticket holder receives 50% of the proceeds.

### **Crowdfunding**

Examples of crowdfunding:

SNAP! Raise

GoFundMe

WeFund4U

**Note: All fundraisers must follow the attached Solicitations Procedure**

Fund-raisers and supplemental funds provided for the schools or system must be consistent with the goals, objectives, and policies of the Richmond County Board of Education.

Fundraising Guidelines

1. Fundraisers must be preapproved by the school Principal. At the system level, fundraisers must be preapproved by the Chief Financial Officer. All preapproved fundraisers are available on the Chief Financial Officer's web page.
2. Solicitations of funds from students can only be approved by the Chief Financial Officer.
3. No instructional time shall be used for fundraising.
4. Participation in fundraising activities must be voluntary. No student should be penalized for not participating.
5. Students in grades PK-5 should not participate in door-to-door fundraising.
6. No fundraising activity may be conducted in support of a field trip that is not approved by the Richmond County Board of Education.
7. The sale of food or beverages during the school day must meet the requirements of the wellness policy.
8. The proceeds and property of all fundraising must remain within the Richmond County School System unless special permission is given by the Chief Financial Officer for funds to benefit a charitable organization. The charitable organization has to be designated as nonprofit. All funds raised should be remitted directly to the charitable organization immediately following the fundraising event. Documentation of the funds should be kept showing amount raised and receipt of that amount as a donation.
9. Proceeds raised or property purchased by a parent organization, booster organization, or any other group must remain within the Richmond County School System.
10. Funds shall be accounted for as prescribed by Georgia law, Board policies, and Budget, Finance, and Auditing procedures.
11. No monies should go to a personal bank account – all funds should be deposited into a school or system account.

Advertising for Fundraising Activities

1. All advertising for fundraising activities should be nonpolitical and nonsectarian in nature.
2. Advertisements should not be placed in publications which are not approved by the Chief Financial Officer.
3. Advertisements should not contain pictures of alcohol use, tobacco use, or be of an obscene or pornographic nature.

## Crowdfunding

1. Requests to participate in a crowdfunding fundraiser must be made in writing and sent to the Chief Financial Officer for approval.
2. Crowdfunding websites should follow FERPA and any other Federal and State laws which protect students.
3. All funds received must be used by the designated source for the purpose published.
4. The System may request that a posting be taken down or reworded.
5. The Chief Financial Officer must approve any requests to move funds/materials to another site within the Richmond County School System. Requests must be made in writing prior to the move.
6. Funds/materials become the property of the school or system in the event that the employee who originated the crowdfunding terminates his/her employment.
7. All monetary donations should be recorded by the school bookkeeper and any donations should be in the name of the school (not to an individual person).
8. All crowdfunding activities must comply with Board policies and procedures.
9. Any crowdfunding for the purchase of technology must receive approval from the Director of Technology for equipment purchases.
10. The Richmond County School System will not provide tax donation forms for donors.